



Governance Council Meeting
November 9, 2020
Virtual Meeting 6:00 pm

I. Call to order at 6:04pm

- a. Affirmation of open session
- b. Acknowledgement of voting teachers – Aria Palmer, Carrie Phillips, Amber Willoughby
- c. Present: Lindsay Machkovich, Chris Boede, Stephanie Tavs, Katie Feldner, Diane Johnson, Kim Scanlon, Kim Downs, Amber Willoughby, Aria Palmer, Carrie Phillips, Tanya Sanderfoot
Absent: Kelly Esala

II. Review & approval of minutes from October 12, 2020

Motion to approve by Diane; second by Katie; motion approved unanimously

III. Community Input-none

IV. Executive Team Report

- a. President's Report- Lindsay created a preliminary calendar for upcoming events/topics for Journey meetings. She still would like to color coordinate per team. Team leaders should look it over and add deadlines or updates as they come up. Lindsay also announced that board training will be on hold until after the holidays and will resume in January.
- b. Treasurer's Report: <https://goo.gl/KprDb4> - Dee has the checkbook in the office and Stephanie will plan on emailing Dee whenever a check is needed. The checks have been distributed to those staff members that attended summer training. Stephanie has updated the budget form in an excel format rather than a word document- much more user friendly and it will make it easier to track everything. Stephanie also deposited the check for Shelby and will make a note for the August pet insurance that Carrie Naparella has reimbursed the council for the payment. Discussion was had about switching the type of checking account from Small Organizational account to a Business account- which will have less restrictions on withdrawals and check deposits. Stephanie will talk more about this with the bank to make sure there aren't any hidden fees- the topic will be brought back to the December meeting to possibly vote on. Stephanie will also speak with the bank on who to designate the debit card to- it will be kept in the office with the check book for teachers to access when they need it.
- c. New Member Orientation- Stephanie is planning on meeting with Pam Mumm (Chair of the Barlow Charter School) to discuss creating a streamline training plan. Stephanie will be representing Quest and Journey Charter Schools. She will be providing an update at the next Executive meeting.
- d. Administrator's Report- Tanya reported that they are still in school and in person- very grateful for this. There have been a few classes that have been sent home virtually due to positive Covid cases and/or limited staff. There are a few Odyssey transfers back to Barlow Park and Tanya is



planning on presenting the different school options to families again in December- which she will be expecting a fluctuation in numbers. Tanya also suggested that the council to start thinking of ideas and strategies on reaching out to 4PS families. Open enrollment and school selections will be occurring in February. This topic can be added to the Community Relations task group. There was also discussion on revamping the Journey brochure- which will be sent out in December. Amber will reach out to see if there is an electronic version of the current brochure and Tanya will be reaching out to Britnie Meyer (who has worked on brochures in the past) for some ideas. It would be good to have cohesion.

e. Secretary's Report- There was discussion on the wording in Article 3; Section 1 (which was already approved in July). Kim will look into it and will give an update to the council. Tanya added a statement of the Principal being a non-voting member and serving in an advisory role in Article 3; Section 2, and also suggested to take out "two" for voting teachers statement since there can be more than two.

Motion made by Lindsay for approval of the proposed bylaws with the amendment of "two" taken out of the Article 3; Section 2. Motion was unanimously approved.

V. Sustainability and Resource Development Team Report- Chris reported that the group has not met yet due to his full work schedule. Sheena was checking on the AFGRE grant. Chris will ask for an update at their meeting. Aria also mentioned that the flower beds have collapsed and are in need of repairs. Lindsay emphasized that this group will need information from the strategic group and Academic Excellence in order to start planning. Discussion was made on future fundraising and the group agreed that we can forego fundraising this year to allow other Charter schools to work on their fundraising. It would be wiser to spend money than to ask for money. Lindsay suggested to create a social media post for Amazon Smile to remind families to use this during holiday shopping and it is now mobile friendly.

VI. Community Relations Team Report- Lindsay reported that their main focus will be on revamping the brochure- will need to start ASAP since they will be mailing out in December. We need to make it clear and concise on how we are collaborating with other schools and that this is not a competition. Amber received a quote on the t-shirts and will be placing the order.

VII. Academic Excellence Team- Katie reported that her and Kim Scanlon will be meeting with the Journey staff on Monday (11/20/20) to start discuss strategic planning and goals.

VIII. Teacher's Report- Carrie reported that they have been busy with multi-age kick off. They have reached out to Residence homes and will need to reach out again soon. Working on the parent letter and getting it ready to go out. Will also be working the letter to the school board. The classes have been connecting together as a school via google meet. Hydration and Nutrition are the topics for December. They are looking for any recommendations of Health/Wellness contacts that could come visit the classes virtually (yoga instructors, fitness careers, daily health regiments, nutrition, etc).



The council had a discussion on ways the council can support in helping families in need during this Holiday Season. Emmy is in charge of the Santa's Club and Tanya can reach out to her to see if she can meet with the staff on the next Wednesday staff meeting to come up with possible creative ideas. Katie will be present during the meeting to take notes to relay to Lindsay and the rest of the board. Will need to move on this quickly since it's already November. Can we involve other parents as well?

IX. Meeting Adjourned at 7:10 pm

Next meeting: Monday, December 14th @ 6:00 pm

Journey Charter School Mission: Journey Charter School, serving students in grades KG-02, lays the educational foundation through project-based learning. Journey Charter School provides students with the opportunity to investigate real-world questions through active learning and peer collaboration. Through multi-age experiences and a host of community partnerships, Journey Charter School strengthens the whole child in fostering inquiry and critical thinking skills while guiding students to emerge as leaders, lifelong learners, and problem solvers.

Journey Charter School Vision: Empower students to problem solve, collaborate, and flourish beyond the classroom.